

COUNCIL PROCEEDINGS  
Regular Council Meeting - The Lyric  
August 15, 2023

1. ROLL CALL

Casper City Council met in regular session at 6:04 p.m., Tuesday, August 15, 2023. Present: Councilors Gamroth, Jensen, Cathey, Engebretsen, Pollock, Bond, Vice Mayor Pacheco, and Mayor Knell.

Moved by Councilor Cathey, seconded by Councilor Pollock to, by minute action, excuse the absence of Councilor Haskins. Motion passed.

2. PLEDGE OF ALLEGIANCE

Councilor Bond led the audience in the pledge of allegiance.

3.A. REGULAR MEETING MINUTES APPROVAL

Moved by Vice Mayor Pacheco, seconded by Councilor Pollock to, by minute action, approve the minutes of the August 1, 2023 Regular Council Meeting, as published in the Casper Star Tribune on August 10, 2023. Motion passed.

3.B. EXECUTIVE SESSION MINUTES APPROVAL

Moved by Councilor Engebretsen, seconded by Councilor Jensen to, by minute action, approve the minutes of the August 15, 2023 Executive Session. Motion passed.

4.A. APPROVAL OF GENERAL BILLS & CLAIMS

Moved by Councilor Engebretsen, seconded by Councilor Cathey to, by minute action, approve payment of the August 15, 2023, general bills and claims, as audited by City Manager Napier. Motion passed.

<u>General Bills &amp; Claims 08/15/23</u>		
6HGroup	Goods	710.10
71Const	Goods	555.10
AHusted	Reimb	288.75
ASundell	Reimb	243.00
AAALndscpng	Services	4,342.25
AdvncdNtwrkMngmnt	Services	168.56
Airgas	Goods	478.94
AirInnvtns	Services	2,493.00
Alsco	Services	2,113.66
AltdVtrnry	Services	4,899.60
AMBI	Services	1,154.01
AmrTech	Services	25,806.30
AT&T	Services	2,807.86
AtIntcElctrc	Services	16,340.23
Atlas	Goods	6,451.66

BdgrMtr	Services	162.87
BrgmEllngsn	Goods	9,928.37
BntzTwnPmp	Goods	42.20
BigHrnTire	Services	135.00
BlkHillsEnrgy	Utilities	14,040.14
BlkmnPrpn	Goods	4,631.96
BrntagPac	Goods	39,204.10
Brian'sGoTo	Services	1,208.13
CRickett	Reimb	150.00
ChmbrOfComm	Dues	600.00
CsprTire	Services	3,200.00
CsprVtrnry	Services	262.23
CntryLnk	Utilities	3,084.50
CtyCspr	Services	535,132.07
CivicPlus	Goods	945.00
CMITeco	Services	25,459.29
COGolf&Turf	Goods	5,500.00
CommTech	Services	2,107.43
CmprsnLeasng	Services	3,094.00
CnsnsCldSltns	Services	189.90
Cnvrgn	Goods	10,598.80
CowboySplyHse	Goods	470.28
CPSDstrbtrs	Goods	475.32
CPU	Goods	10,288.47
CreedCmpns	Services	4,600.00
CrimeScnInfo	Services	122.00
CrwnCnstrctn	Services	64,614.25
DFerguson	Reimb	73.49
DKpnr	Services	596.20
DPCIndstrs	Goods	13,481.60
DynmcCntrl	Services	5,222.00
EnrgyLabs	Services	8,619.00
EnnisFlnt	Goods	3,111.60
ExpSvcs	Services	3,606.15
ExtrmTrkOutftrs	Services	5,967.72

FHiday	Reimb	225.00
FrgsnEnt	Goods	283.51
FIB	Goods	330.00
ForzaFrnscls	Services	4,165.00
FoxstrOpco	Goods	1,110.00
FrmntMtr	Goods	83,340.00
GMiller	Reimb	233.08
Galls	Goods	1,447.95
GeosyntcCnsltnts	Services	10,597.59
GloblSpctrm	Services	75,000.00
Grngr	Goods	721.03
GrntPeakPmp	Goods	3,361.97
GrtWstrnRcrtn	Goods	375.50
GreensSewr&Drain	Services	127.00
GrrrMotr	Services	8,538.20
Hach	Goods	1,501.05
HrvrdDrugGrp	Goods	157.84
Hwkns	Goods	2,794.00
HDREngnrng	Services	14,152.49
Homax	Goods	26,893.74
HonnenEquip	Services	2,854.51
HowrdSply	Goods	1,655.96
IndstrlScrn	Services	650.00
Instltn&Svc	Services	179,692.50
JGreenwood	Reimb	114.16
JPeterson	Reimb	236.25
JWinzenried	Reimb	106.02
JDCInvstgtns	Services	770.00
JhnsnRstrnt	Services	1,404.00
Kinsco	Goods	20,183.49
KnfRvr	Goods/Services	5,812.36
Kone	Services	734.69
LChristensen	Reimb	45.14
LNCrts&Sons	Goods	1,826.31
LawsnPrdcts	Services	900.00
LmrRoofng	Services	275.00
Lisa'sSpcNSpn	Services	420.00

MDover	Reimb	150.00
MHarshman	Reimb	47.25
MHuss	Reimb	416.50
MidIndImplmnt	Goods	2,750.50
MillsPD	Services	115.20
MLAuto	Services	1,631.00
MdrnElctrc	Services	150.00
MonsnJntrlSrvc	Services	5,979.22
MotorlaSltns	Services	4,236.30
MtnAlrmFire&Scrty	Services	235.00
MtnStLitho	Services	67.81
MtnWstTech	Services	780.49
Napa	Goods	465.99
NCClrkOfDstrctCrt	Goods	15.65
NCHlthDprtmnt	Services	700.00
NCSO	Services	115.20
Norco	Goods	1,041.24
NPT	Services	297.45
NWstContr	Goods	1,512.86
NtchSpelts	Goods	286.99
OffcShop	Services	92.36
OneCall	Services	90.00
PMoore	Reimb	79.99
PaceAnlytclSrvc	Services	1,322.00
PCNStrtgs	Goods	186.50
PeakGeosltns	Services	5,262.35
Pedens	Goods	480.73
PstlPros	Services	9,501.42
PrfsnlCIng	Services	1,395.00
PrvsIndstrs	Goods	1,626.75
RapidFirePrctctn	Services	285.00
RpblcPrkng	Services	202.00
Ricoh	Services	68.72
RckyMtnAirSltns	Goods	29.50
RckyMtnPwr	Utilities	36,620.15
RckyMtnFireSystem	Services	94.66
RootrSwr	Services	6,266.90

SShipman	Reimb	273.56
ScottEnvrnmntlSrves	Services	1,596.98
SeaWstrn	Goods	6,919.60
Smrsh	Services	2,184.90
SmthPsych	Services	700.00
SolrwndsWrldwide	Services	8,350.00
StntcCnsltng	Services	3,181.86
StOfWyo	Services	460,296.83
StrlngInfosystems	Services	1,224.81
SummitFire&Scrty	Services	623.97
T-Mbl	Services	276.04
TrgtSpeltyPrdcts	Goods	2,392.50
TheWash	Services	51.16
33MileRd	Services	74.32
ThomsnReutrs	Goods	2,123.68
TopOffc	Goods	451.91
TriStTrk&Eqpmnt	Services	4,299.92
TWEntrprs	Services	290.00
TylerTech	Services	146,815.10
Unifrms2Gear	Goods	330.00
UntdRntls	Goods	2,435.50
VrznWrsls	Services	1,786.74
VoiancLanguageSrvc	Services	32.72
VRC	Services	66.12
WtrTech	Goods	288.53
WstrnSign&Design	Services	2,285.00
WSP	Services	1,693.71
WyoSteel&Rcyclng	Services	18.54
Total		2,038,475.11

4.B. CONFLICT CLAIM

Moved by Vice Mayor Pacheco, seconded by Councilor Gamroth to, by minute action, approve payment of the August 15 2023, conflict claim, as audited by City Manager Napier. Councilor Engebretsen abstained from voting. Motion passed.

Conflict Claim 8/15/23

Lisa Engebretsen	Travel Reimbursement	\$289.25
Claims Total		\$289.25

5. COMMUNICATIONS FROM PERSONS PRESENT

Speaking to Council were: Ross Schriftman, regarding neighbors assisting with resources and services; Annie Dundas, 9-8-8 stickers for City vehicles; Copper, regarding the importance of skate

parks; Sailor Martinez, regarding the mental health benefits of skating; Espinosa, regarding the positive impacts that skating has had on his life; Pat Sweeney, regarding repairs at the skate park; Brian, regarding a street closure and issues related to homelessness; and Dennis Steinsland, regarding the audio system for the Council meetings. Council directed City Manager Napier to look into the issue of who is responsible for dealing with racoons and skunks that create issues for citizens.

6.A.1. ESTABLISH DATE OF PUBLIC HEARINGS

Moved by Councilor Cathey, seconded by Vice Mayor Pacheco, to, by minute action, establish September 5, 2023, as the public hearing date for:

- a. An ordinance amending Chapter 5.08 of the Casper Municipal Code Sections 5.08.150 and 5.08.390 changing business revenue requirements for bar and grill licenses; and,
- b. An ordinance amending Chapter 6.04 of the Casper Municipal Code facilitating Metro Animal Services in establishing and operating a trial trap, neuter, and return program.

Councilor Pollock abstained from voting on Item 6.A.1.a. Motion passed.

7. PUBLIC HEARING – MINUTE ACTION

Mayor Knell opened the public hearing for the consideration of the transfer of ownership of Retail Liquor License No. 12.

City Attorney Nelson entered four (4) exhibits: correspondence from Fleur Tremel to J. Carter Napier, dated July 28, 2023; Casper Star-Tribune Proof of Publication, published on August 3<sup>rd</sup> and 8<sup>th</sup>, 2023; an affidavit of website publication, dated August 2, 2023; and a liquor license application filed July 18, 2023. Acting City Manager Belser gave a brief report.

Speaking in favor of the transfer was: John Johnson. There were no citizens to speak against the item. The public hearing was closed.

Moved by Councilor Cathey, seconded by Councilor Jensen to, by consent minute action authorize the transfer of ownership of Retail Liquor License No. 12 from Mesa Liquors, LLC, dba Mesa Liquor, located at 3243 Talon Drive, Suite 200, to Casper Taco Shop, LLC, dba Fuzzy's Taco Shop, located at 3243 Talon Drive, Suite 200, 300, and 400. Councilor Pollock abstained from voting. Motion passed.

8.A.1. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 14-23  
AN ORDINANCE AMENDING CASPER MUNICIPAL CODE  
SECTION 6.04.040 – KEEPING OF PETS, LIVESTOCK OR FOWL;  
LIMITATIONS; FEEDING OF NON-DOMESTICATED ANIMALS  
PROHIBITED.

Councilor Pollock presented the foregoing ordinance for approval and adoption on third reading. Seconded by Councilor Engebretsen.

Citizens to speak on the ordinance were: Cheryl Parlett, asking about bird feeders and squirrels; and Justin Binfet, of the Wyoming Game & Fish Department, discussing his support of the ordinance.

Councilor Engebretsen asked Mr. Binfet to discuss the trapping of skunking and raccoons, and he discussed options for citizens dealing with these animals. There were no amendments. Motion passed.

8.A.2. THIRD READING ORDINANCE

Following ordinance read:

ORDINANCE NO. 15-23  
AN ORDINANCE IN SUPPORT OF CONTINUING THE FIFTH CENT  
OPTIONAL GENERAL PURPOSE EXCISE TAX PURSUANT TO  
WYOMING STATUTES SECTION 39-15-203(a)(i)(F)(II).

Councilor Engebretsen presented the foregoing ordinance for approval and adoption on third reading. Seconded by Councilor Pollock.

Citizens to speak in support of the ordinance were: Tyler Daugherty, Justin Farley, JoAnn True, Charlie Powell, Shane True, and Pat Sweeney.

Citizens to speak in opposition of the ordinance were: Ross Schriftman, Cheryl Parlett, Rosemary Sebahn, Zac Horton, Vernon Jones, Jeanette Ward, Sandra England, Trevor (no identified last name), Mary Schmidt, Eric Paulson, Jane Lock, and Tony Lock.

Councilors Engebretsen, Pollock, Bond, Gamroth, Cathey, Jensen and Vice Mayor Pacheco, and Mayor Knell all spoke in favor of the ordinance and all gave statements explaining how the 5<sup>th</sup> cent tax is essential to continue providing necessary services and maintain vital infrastructure in Casper. They also discussed that this is not a new tax, and has been in place for several decades; that they are representing the community as a whole when voting on the ordinance; and that passing this ordinance is the fiscally responsible decision. Vice Mayor Pacheco echoed Councilors Gamroth, Cathey, and Bond previous statements asking that Council codify the community survey for one cent so that that piece continues into the future.

There were no amendments. Motion passed.

9. CONSENT RESOLUTIONS

The following resolutions were considered, by consent agenda:

RESOLUTION NO. 23-164  
A RESOLUTION APPROVING AND ADOPTING THE WESTERN  
GATEWAY CORRIDOR STUDY PHASE I FOR THE CASPER  
METROPOLITAN AREA.

RESOLUTION NO. 23-165  
A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE  
CONTRACT FOR PROFESSIONAL SERVICES BETWEEN THE  
CITY OF CASPER AND T-O ENGINEERS, INC.

RESOLUTION NO. 23-166  
A RESOLUTION AUTHORIZING AMENDMENT NO. 1 TO THE  
GROUND LEASE AGREEMENT BETWEEN THE CITY OF CASPER,  
WYOMING AND WYO COMPLEX.

RESOLUTION NO. 23-167

A RESOLUTION AUTHORIZING THE FIRST AMENDMENT TO THE IRU AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING, AND MOUNTAIN WEST TECHNOLOGIES CORPORATION.

RESOLUTION NO. 23-168

A RESOLUTION AUTHORIZING AMENDING PROVIDING FOR THE NAMING OF LEGAL DEPOSITORIES AND INVESTMENT FIRMS FOR 2023.

RESOLUTION NO. 23-169

A RESOLUTION AUTHORIZING CHANGE ORDER NO. 1 TO AGREEMENT WITH MYERS & SONS CONSTRUCTION, LP, FOR THE SAM H. HOBBS WASTEWATER TREATMENT PLANT SECONDARY TREATMENT REHABILITATION PHASE 2, PROJECT NO. 23-002.

RESOLUTION NO. 23-170

A RESOLUTION AUTHORIZING A CONTRACT FOR PROFESSIONAL SERVICES WITH ANDRITZ SEPARATION INC., FOR SERVICE AND REPAIR OF A DEWATERING CENTRIFUGE USED AT THE SAM H. HOBBS WASTEWATER TREATMENT PLANT.

RESOLUTION NO. 23-171

A RESOLUTION AUTHORIZING A MEMORANDUM OF UNDERSTANDING CONCERNING A CASPER AREA PARKS AND RECREATION MASTER PLAN.

RESOLUTION NO. 23-172

A RESOLUTION AUTHORIZING AN AGREEMENT BETWEEN THE CITY OF CASPER, WYOMING, AND THE CASPER RECREATIONAL LEAGUES ASSOCIATION.

RESOLUTION NO. 23-173

A RESOLUTION RATIFYING THE AGREEMENT WITH ICAC TASK FORCE AFFILIATE AGENCY BETWEEN THE STATE OF WYOMING, OFFICE OF THE ATTORNEY GENERAL, DIVISION OF CRIMINAL INVESTIGATION AND THE CITY OF CASPER, WYOMING, BY AND THROUGH THE CASPER POLICE DEPARTMENT AND AUTHORIZING AMENDMENT ONE TO THE AGREEMENT.

Councilor Bond presented the foregoing ten (10) consent resolutions for adoption. Seconded by Councilor Pollock. Motion passed.



10. CONSENT MINUTE ACTION

Moved by Councilor Pollock, seconded by Councilor Bond to, by consent minute action:

1. authorize the purchase of two new belly deck mowers in the total amount of \$31,400.00 for use by the Parks Division of the Parks, Recreation, and Public Facilities Department;
2. authorize the purchase of one new one-ton regular cab pickup truck with a utility body in the amount of \$59,904.00, after trade, and one new trailer mounted air compressor in the amount of \$89,865.00 for use by the Parks Division of the Parks, Recreation, and Public Facilities Department; and,
3. authorize the reappointment of Downtown Development Authority board members Kerstin Ellis and Tony Hager to four-year board terms expiring June 30, 2027.

Motion passed.

11. INTRODUCTION OF MEASURES AND PROPOSALS

Councilors spoke on meetings and events they attended as well as matters of public interest.

12. ADJOURN INTO EXECUTIVE SESSION

At 8:49 p.m., it was moved by Councilor Engebretsen seconded by Councilor Pollock, to adjourn into executive session to discuss personnel and litigation matters. Motion passed.

At 9:24, there being no further business, Mayor Knell asked for a motion to adjourn the executive session. Moved by Councilor Cathey, seconded by Councilor Bond. Motion Passed.

13. ADJOURNMENT OF REGULAR MEETING

Mayor Knell called for a motion to adjourn the regular meeting. Moved by Councilor Cathey to adjourn the regular Council meeting, seconded by Councilor Jensen. Motion passed. The meeting was adjourned at 9:24 p.m.

ATTEST:

CITY OF CASPER, WYOMING  
A Municipal Corporation

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Fleur Tremel  
City Clerk

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Bruce Knell  
Mayor